



MINUTES

Library Board Meeting

Prosper Town Hall, Executive Conferenc Room
250 W. First Street, Prosper, Texas
Thursday, February 9th, 2023

Board Members Present: Danielle Philipson, Jennifer Lawler, Lenorah Johnson, Mary Beth Randecker, Jennifer Wattenbarger

Board Members Absent: Andrew Cartwright, Katie Williams

Staff Members Present: Leslie Scott

Public Present: Jenn Baskett, President of Friends of the Prosper Community Library and Mary Ann Moon, Executive Director of Prosper Economic Development Corporation

1. Call to Order / Roll Call

The meeting was called to order at 6:12pm by Philipson

2. Consider the election of officers to the Library Board

Philipson will remain Chair. Vice President will be determined at May 11th meeting.

3. Consider and act upon approval of the minutes from the November 17th, 2022, Library Board meeting.

Motioned by Johnson, 2nd by Lawler. All approved

4. Comments by the public.

Baskett shared Friends news and date of upcoming Friends Book Sale, how to become a Friends member, and Adopted Street pick up.

Moon discussed opportunities for PEDC to help promote Friends' events.

5. Review and discuss updates to the Library Policy

Randecker moved to recommend approval to Town Council, 2nd by Philipson, All approved

6. Report from Library Director.

- Thank you for all the special treats of appreciation
 - Peppermint cheesecake
 - Liquid soaps
 - Note day supplies and cookies
- New Town web site to launch 3/1

- Aspen migration on track for soft launch 3/20
- Citizens Academy at library 3/16
- Winter Program launched and successful
- 2nd printer arrived and table – waiting on connection
- One additional staff desk set up ordered and to be delivered 2/23
- New Town Manager Mario Canizares begins 2/20
- Policy was reviewed and edits made by the policy committee, reviewed by Robyn, and approved by the Town Attorney.
- Frisco library delayed opening until March
- Additional program for children with special needs and their families:
 - 2/11 Valentines – 2 crafts and activities
 - 3/31 evening egg hunt and easter bunny
 - 5/2 evening Big Equipment event
- Budget 2024:
 - 1 FT LA
 - 2nd off-site storage unit
 - 2 additional shelving units for 1st floor
 - Ebook upgrade
- Content enrichment for Aspen
 - Possible additional of 8 Hot Spots if IT doesn't fund
- Dates volunteers needed:
 - 3/31 Book sale set up
 - 4/1 Book sale
 - 4/6 New Resident mixer - nice for board to roam
 - 6/8 Bubble program
 - 6/15 Raptor program
 - 6/22 Balloon program
 - 6/29 4th of July parade – need scouts too Andy
 - 7/13 Insects
 - 7/19 FAA Day
 - 7/20 Perot
- Carter Blood Drive will take place in front of Library 3/30 7:30a – 6p & 4/1 7:30a – 2 p
- National Library week kicks off 4/23 – we will plan fun activities for patrons and staff

7. Discuss and receive any updates regarding:

- a) Working group
 - Staff Appreciation- current team members would like to continue
 - Marketing- nothing reported
- b) Library Foundation
 - Presented an abridged deck of slides. Moon commented once Town Council supports the decision to launch a foundation and it's up and running, the PEDC is very interested in how they may assist its success.
- c) Current activities/Special events
 - Friends- please consider becoming a member and will share book sale promotion materials with board.

8. Request for future agenda item.

Due to conflict the board will meet May 11th at 6:15pm rather than the typical third Thursday.

9. Adjourn.

Motioned by Wattenbarger, 2nd by Randecker. All in favor. Meeting was adjourned at 7:22pm


Danielle Philipson

05/11/2023
Date